



Welcome to GEOMAR

The Welcome Center at GEOMAR Helmholtz Centre for Ocean Research Kiel supports incoming postdocs, research fellows and accompanying family members in all non-academic questions regarding their stay in Kiel. If you wish to use our services, please fill out this form and send it to us by e-mail welcome@geomar.de.

1. Personal and Contact Data*

Your	data	enables	us t	to	offer	efficient	support	and	communicate	on	your	behalf	with	othe
office	S										•			

Last Name		
First Name		
Private E-Mail address		
Date of birth (day/month/year)	Gender	male female prefer not to specify
Citizenship(s)	Current country of residence	

2. Host institution at GEOMAR

Information about your host chair/institution enables us to prepare your stay in close cooperation with your scientific hosts

Host Professor		
Research Division	Research Unit	
If applicable: Person from have been in contact with		

3. Academic status at GEOMAR

Postdoc	
Research Fellow	
Other	

4. Financing your stay

How will you finance your stay at GEOMAR?

Contract of employment	Paid sabbatical (from home University)
Scholarship/Fellowship	Personal funds
Other (please specify)	

If you are financing your stay with a scholarship/fellowship, please indicate the funding agency.

Humboldt Fundation	European Research Council	DFG
DAAD	ODULH 6NáRCOGIRZVND	Chinese Scholarship Council
Other (please specify)		

5. Your Stay at GEOMAR ±Arrival

Correct data regarding your planned arrival and departure allows us to offer efficient support in immigration matters and finding accommodation

Planned arrival date	Planned departure date	
(day/month/year)	(day/month/year) Length of stay	

6. Accompanying family

If your family is accompanying you during your stay at Kiel University, please proved the following information about your family members so that we can offer the required services.

yes	no	If you have children	yes	no
		Will any of your children accompany you?		
	yes	yes no	Will any of your children	Will any of your children

Planned arrival date (day/month/year)	Planned departure date (day/month/year)	

7. General Information

Knowledge of German yes no Previous research stay in yes Germany
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8. Services & Support

Info on Visa re	gulations	German language courses
Info on resider	ce permit	Health insurance / other insurance
Help with Acco	mmodation	Help with municipal offices, tax office
Childcare / Sch	nools	Financial ±Taxes, Bank account

*Privacy information

The PACT Welcome Center for International Researchers and Scholars, aims at supplying efficient support for internationally mobile researchers and visiting scholars. In order to do so, the Office requires data from all international guests for the following services:

- 1. Help with the visa application/residence permit process
- 2. Preparation of your arrival and stay at GEOMAR
- 3. Search for accommodation
- 4. Support for accompanying family members
- 5. Support during your first days in Kiel
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